

**MISSISSAUGA HALTON LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS MEETING MINUTES**

February 1, 2018 5:30 p.m. –8 p.m.

Mississauga Halton LHIN, 700 Dorval Drive, Suite 500, Oakville, ON

Attendance

Board Members: Mary Davies, Acting Board Chair
Louis Girard, Member
Patrick Hop Hing, Member
Rick Johnson, Member
Kimbalin Kelly, Member
Gulzar Ladhani, Member
Rhonda Lawson, Member
Dieter Pagani, Member
Sadaf Parvaiz, Member
Joanne Rogers, Member

Staff: Bill MacLeod, CEO
Dr. Mira Backo-Shannon, Vice President Clinical
David Fry, Vice President, Home and Community Care
Dale McGregor, Vice President Finance, Performance & Corporate Services
Jutta Schafler-Argao, Vice President, Quality and People
Nadine Purnell, Recording Secretary

Regrets: Angie Burden, Liane Fernandes

Minutes to be approved by the Board on: April 5, 2018

1.0 Call to Order

Pursuant to public notice and a quorum being present, the meeting was called to order at 5:30p.m. with Mary Davies chairing the meeting.

1.2 Declaration of Conflict of Interest

The Acting Chair called for any changes or declarations of conflict of interest in respect of any matters in the agenda, as circulated, or with the consent agenda. No changes or conflicts of interest were identified. The Chair called for a Motion to approve the agenda.

MOTION

It was moved by Rick Johnson and seconded by Louis Girard that the meeting agenda be approved as presented.

CARRIED

[Resolution: 2018-0201-01]

2 Business Arising

System Partner Survey

The CEO reviewed the results of System Partner Survey that was included in the Board Meeting package, and advised the Board that this is the version that would be shared at the Governance to Governance meeting on February 28, 2018. The Board was advised that a more detailed report updated with the Service Provider Organization (“SPO”) responses had been uploaded to the extranet for their reference.

A Board Member commented that it was a great summary and noted the need for us to be always open and transparent with these results.

Correction of Board Minutes from October 5, 2017

The Acting Board Chair advised the Board of a minor change in the minutes of the October 5, 2017 Board Meeting.

3 Chair’s Report

The Acting Chair commended the CEO and the Executive Team on their Christmas Cheer Tours to the hospitals and offices, and also noted that staff member, Kelly Baker, had done an incredible job putting together the planning and logistics for the Christmas Cheer Tours.

4 CEO’s report

The CEO advised the Board that, due to the Christmas holidays and vacation schedules since the last Board Meeting, a full CEO Report had been deferred until the April 5, 2018 Board Meeting. In the interim, the CEO provided a brief update as summarized below:

Capacity Issues

The LHIN is still facing a huge capacity deficit, and the Ministry has been providing significant support in trying to relieve some of the capacity pressures the hospitals have been facing. Despite these efforts, a System 1A Crisis was declared for the Trillium Hospitals resulting in a change of status for some long-term care patients.

Clinical Lead Roles

The Deputy Minister hosted a webinar for LHIN senior team members and noted that he was quite pleased that most of the Clinical Lead roles across the LHINS have been filled, and felt that this was a testament to the strong interest among physicians and clinicians to work with the LHIS to improve the health care

system. The Deputy Minister had also noted that the next major transformational step is the organization of care at the sub-region level.

Patient and Family Engagement

The CEO commented on the success of a recent Patient and Family Engagement session about beginning the consultation process. It was noted that people were very appreciative to be given the opportunity to provide feedback on how patients and families should be consulted in the strategic planning process. A pictorial record was created summarizing the outcome of the meeting. This will be shared with the Board following the meeting.

5 Strategic Discussion: Care Coordination and Core Competencies

The VP, Home and Community Care introduced Ms. Charmaine Lodge, the Director of Professional Practice and Programming. The CEO advised the Board that Ms. Lodge was the recipient of the single leadership prize in the CCAC awards recognition process provincially and commended her for her work. The CEO also noted that the LHIN would be continuing the awards recognition process.

The VP, Home and Community Care provided the Board with an overview of the Patients First Program and the care coordination program of work which included a review of the multiple projects involving multiple stakeholder, both internal and external, and the outcomes of some of those projects. The VP noted that the results of the care coordination program of work had built a solid foundation for this LHIN to further the mandate of the Ministry. The VP also noted that the focus on building more meaningful connections with primary care will continue into 2018 through 2019.

Ms. Lodge provided an overview of how the LHIN is evolving the care coordination program of work with our community partners to create consistency among the over three hundred care coordinators within our Home and Community Care and Regional Programs team and our community support service and primary care partners. Ms. Lodge also highlighted some of the initiative work that was done through the care Coordination Capacity Project and provided a summary of the next steps.

There was a fulsome strategic discussion following this presentation.

6 Generative Discussion: In Search of the Perfect Health System

A presentation titled “In Search of the Perfect Health System” by Mark Britnell, Chairman and Senior Partner of the Global Health Practice of KPMG, had been pre-circulated to the Board.

The CEO gave a brief overview of the presentation, and pointed out that it reinforces many of the things the LHIN Board have discussed locally. Several Board Members noted their interest in obtaining a copy of the book and commented that it is beneficial for the Board to have a world-view approach to healthcare.

7 Committee Chair Reports

Governance and Community Nominations Committee Report

The Acting Chair of the Governance and Community Nominations Committee gave a brief overview of the items that were included in the consent agenda and assured the Board that the focus of the Committee is to continue to support the initiatives that came out of the Retreat.

At the request of the Acting Chair, the Chair of the Strategic Planning Task Force gave a brief update on the status of the Task Force. It was noted that the Task Force has incorporated all of the guiding principles that the Board had agreed to and that the preliminary work on the Strategic Plan had already started.

Quality Committee Report

The Chair of the Quality Committee advised the Board of the upcoming Quality Committee Orientation Session as well as the education session on the Quality Improvement Plan and the Integrated Regional Quality Improvement Plan. It was noted that Board attendance would be appreciated.

Audit and Finance Committee Report

The Chair of the Audit and Finance Committee briefed the Board on the expected change in audit fees and highlighted the current budget year and the marginal deficit variance. It was noted that, with regards to the budget, it's a "good news" story from an operational result and organizational outcome.

8 Consent Agenda

The Chair called for any agenda items to be withdrawn from the consent agenda for a more fulsome discussion.

The Chair requested a motion for approval of the consent agenda.

Consent Agenda items

FOR APPROVAL

8.1 Board Minutes

- November 6, 2017
- November 25, 2017
- December 7, 2017

8.2 Compliance and Attestation

- CEO Certificate of Compliance
- BPSAA

MOTION

It was moved by Louis Girard and seconded by Patrick Hop Hing to approve the consent agenda.

CARRIED

[Resolution: 2018-0201-02]

9 Items Removed from the Consent Agenda

The motions listed below were removed from the Consent Agenda and addressed in the Chairs' Reports.

MOTION

It was moved by Rick Johnson and seconded by Gulzar Ladhani that that the Board of the Mississauga Halton LHIN adopts the revised GP020 – Consent Agenda Policy as presented with changes to the flow-chart as recommended.

CARRIED

[Resolution: 2018-0201-03]

MOTION

It was moved by Rick Johnson and seconded by Dieter Pagan that the Board of the Mississauga Halton LHIN approves the proposed Strategic Planning Task Force Terms of Reference as presented.

CARRIED

[Resolution: 2018-0201-04]

MOTION

It was moved by Patrick Hop Hing and seconded by Kimbalin Kelly that the Board approves the Mississauga Halton LHIN Board Chair and LHIN CEO to execute the Amending Agreement substantially in the form attached, amending the Auditing Services Agreement between the LHIN and Deloitte and Touche LLP that originally took effect in 2012.

CARRIED

[Resolution: 2018-0201-05]

MOTION

It was moved by Patrick Hop Hing and seconded by Kimbalin Kelly that the Mississauga Halton LHIN Board of Directors approves the 2018 February Agency Risk Assessment.

CARRIED

[Resolution: 2018-0201-06]

MOTION

It was moved by Patrick Hop Hing and seconded by Kimbalin Kelly that the Mississauga Halton LHIN Board of Directors approves the November 2017 Statement of Operations and the Balance Sheet.

CARRIED

[Resolution: 2018-0201-07]

10 Move to Closed Session

MOTION

It was moved by Rick Johnson and seconded by Sadaf Parvaiz that pursuant to s9(5) of the Local Health Integration Act of 2006, the December 7, 2017 Mississauga Halton LHIN Board Meeting move into Closed Session to discuss items noted in the Closed Session List.

CARRIED

[Resolution: 2018-0118-08]

11 Meeting Adjournment

MOTION

It was moved by Patrick Hop Hing and seconded by Rick Johnson that the February 1, 2018 meeting of the Mississauga Halton LHIN Board of Directors be adjourned, with the next regularly scheduled meeting to be held on March 1, 2018 at the Mississauga Halton LHIN office at 700 Dorval Drive, Suite 503 in Oakville ON.

CARRIED

[Resolution: 2017-0118-16]

<original signed by>

Mary Davies, Acting Board Chair

<original signed by>

Bill MacLeod, Secretary